

Program Eligibility and Funding Conditions

Program goals

According to the Ontario Child Care Service Management and Funding Guidelines, Licensed Home Child Care Base Funding is to provide stable and predictable funding to assist agencies with forecasting, planning and actively recruiting more home child care providers. The purpose of the funding is to increase compensation for providers and reduce or stabilize fees for parents.

Eligibility requirements

Child care programs must be:

- Located within York Region
- Licensed under the *Child Care and Early Years Act, 2014*
- Non-profit or profit home based child care agency
- Hold a Child Care Services Agreement with The Regional Municipality of York (the Region)

Eligibility

To be eligible to receive the Licensed Home Child Care Base Funding, agencies must have completed the Ministry of Education or The Regional Municipality of York survey as of the current year and currently have active homes located within York Region.

Funding conditions

- Operators who receive home child care base funding must increase compensation to providers
- Funding must be dispersed in a fair and equitable manner
- Funding must be dispersed on a regular basis throughout the year and must be paid prior to the last day of the year

- Operators must submit the annual funding reconciliation statement in the format requested by the Region by the due date identified
- The Region shall pay Licensed Home Child Care Base Funding to the Operator in an amount not to exceed the total budget for the budget period set out in Schedule N
- Operators must provide data and documentation as required to the Region, for the purposes of reporting to the Ministry of Education and/or to verify funding distribution to home providers
- Meet all contractual and funding requirements
- Licensed Home Child Care Base Funding not utilized in accordance with the funding conditions and/or in accordance with the service agreement between the Operator and the Region will be returned to the Region
- All funding, Fee Subsidy, Special Purpose, General Operating, Wage Enhancement, Pay Equity Union Settlement, Special Needs Resourcing, Enhanced Funding, Licensed Home Child Care Base Funding will be added together to determine the type of audit required

Audit Requirements

All child care operators receiving Regional funding are required to submit financial statements annually, within 120 days of the operator's year end.

Operators in receipt of Regional funding of **\$249,999 or less** must provide:

- Funding Declaration Form
- Board of Directors' Reviewed or Corporation Officers Reviewed Financial Statement

Operators in receipt of Regional funding of **\$250,000.00 or more** must provide:

- Funding Declaration Form
- Board of Directors' Reviewed or Corporation Officers' Reviewed Financial Statement with a completed Review Engagement

Operators in receipt of Regional funding of **\$500,000.00 or more** must provide:

- Funding Declaration Form
- Audited Financial Statement